

<b>Minutes of the Annual General Meeting of the Lagwyne Hall Committee of Management</b>	
<b>Date of Meeting</b>	Wednesday 15 <sup>th</sup> February 2017 at 19.00
<b>Venue</b>	Lagwyne Hall
<b>Present</b>	Hugh Clark Kennedy (HCK); Rory Clark Kennedy (RCK); Karen Hall (KH); Irene McCreath (IM); David Gibbon (DG); David McMillan (DM); Jean Cowley (JC); Gail Challis (GC); Sylvia Sinclair (SS); Steve Cowley (SC); Lindsay Duncan (LD)

<b>Item</b>	<b>Description</b>	<b>Action</b>
<b>1.0</b>	<b><u>Apologies for Absence</u></b> Apologies were received from Amy Clark Kennedy	
<b>2.0</b>	<b><u>Adoption of the Minutes</u></b> The minutes of the previous AGM had previously been circulated and were approved as a true record. Proposed by Karen Hall, seconded by Jean Cowley	
<b>3.0</b>	<b><u>Matters Arising from The Minutes</u></b>  None	
<b>4.0</b>	<b><u>Chairmans Report</u></b> DM delivered a very comprehensive report. In summary: <ul style="list-style-type: none"> <li>• The Shop used the hall from January to July</li> <li>• The Post Office is still running once a week, Elaine Stewart will be taking over this service from the end of February</li> <li>• Free wifi is available in the hall</li> <li>• GM Thomson carried out an insurance valuation and as a result the insurance has increased from £388,000 to £490,000 with the contents cover now at £30,000.</li> <li>• The bank signatories are now DM, HCK and JC with internet banking now working.</li> <li>• The Jazz night held on 12 June for the Queens birthday was poorly attended and made a loss, however lots of drink was left in stock to be used at the pub nights.</li> <li>• A successful Social night was held on 8<sup>th</sup> October and raised approximately £384</li> <li>• A second social night was held on 26<sup>th</sup> November and raised £153</li> <li>• The 48<sup>th</sup> Burns Supper was held on 13<sup>th</sup> January with Robert McTurk as chair for the evening. DM thanked the speakers for their efforts and feels that the poor attendance was unfortunate. Fraser Sanderson toasted the lassies, Christine Whipp replied for the lassies, Jane Brown delivered the Immortal memory and Robin Wallace addressed the haggis and performed a recital of Holy Willies Prayer.</li> <li>• DM thanked all the committee for their hard work in putting on these events and helping to make them a success.</li> <li>• Drink stocks of approximately £276.76 are currently held.</li> <li>• A Revenue grant was applied for and awarded by CREFL to cover the use of the hall running costs</li> <li>• A defibrillator is now located in the hall</li> <li>• Darren Jordan and David Richmond resigned during the year from the committee</li> <li>• Gail Challis was welcomed onto the committee in the year and we thank her for her help thus far</li> <li>• Elizabeth has been unable to clean the hall for several months due to injury, the post has been filled by HCK thus far and an alternative will be discussed at the following committee meeting</li> <li>• Various trays and plates were bought for the kitchen</li> </ul>	

The users of the hall and the hours use was then listed:

<b>Total Hours of Use</b>	<b>431.5</b>
Craft Group	165
Carsphairn Community Trust	41
Hall Committee	39.5
Carsphairn Community Council	34
WI	33
Carsphairn Show	30
Church	20
Heritage Centre	16
School PTA	13
CVSL	12
CREFL	11
Resilience Team	9.5
Church Guild	7.5
School	100
Various other groups have used the hall	E-On, SPEN, DGC, Natural Power, Burcote Wind and various private bookings for parties

**5.0 Treasurers Report**

HCK delivered the treasurers report and opened this review by handing RCK a copy of the audited accounts (completed by Steve Davie) so that they can be submitted to OSCR.

The opening bank balance at 1 January 2016 was £10,926.93. Lets are shown as £1525, the same figure as last year. This is coincidental and not a typing error. Donations include monies given by the shop to cover their use of the hall for 6 months last year. The events income, £2540.73, is the sum of the 4 events held last year, these being the Burns supper, 2 pub nights and the jazz night. This compares with the figure for 2015 of £816.80 for only the Burns Supper. The Grant income was a CREFL revenue grant that HCK applied for in order to cover use of the hall by local groups, for which there is no hire charge.

The Expenditure is headed by the event costs of £1758.77. This is for 4 events as compared to last years 1. This gives a net profit for the 4 events of £781.96. Insurance costs have increased due to the higher level of cover now applied to the building. Heat and Light was approximately £800 more than last year due to the increased use of the hall, particularly the shop which also meant a heater had to be used more in the rear entrance area.

The closing bank balance at the year end on 31 December 2016 was £13,372.98. This gives a net profit for the year of £2,446.05.

The bank balance today is £13,433.82

<p><b>6.0</b></p>	<p><b><u>Election of Office Bearers</u></b></p> <p><b>Chairman</b> HCK proposed David MacMillan for the chairmans role, seconded by JC</p> <p><b>Vice Chairman</b> No nominations</p> <p><b>Treasurer</b> JC proposed Hugh Clark Kennedy as treasurer, seconded by LD</p> <p><b>Booking Secretary</b> SS proposed Karen Hall for the role of bookings secretary, seconded by DM</p> <p><b>Correspondence and Minute Secretary</b> KH proposed Rory Clark Kennedy as correspondence and minute secretary, seconded by JC</p> <p><b>Property Inspector</b> DG proposed SC as the property inspector, seconded by JC <i>(N.B. SC felt this may be a conflict of interest and did not want to create an awkward situation as he does professional electrical work for the hall that he charges for. SC agreed to try the role for 12 months and see how it works).</i></p> <p><b>Committee</b> DM confirmed that resignations have been received from David Richmond and Darren Jordan. Gail Challis was welcomed onto the committee.</p> <p>The rest of the committee was re elected en bloc, proposed by IM and seconded by HCK. RCK to confirm the status of Neil Sinclair as a committee member.</p> <p>The office bearers and committee members for 2017 are therefore as follows: Chairman – David McMillan Treasurer – Hugh Clark Kennedy Bookings Secretary – Karen Hall Correspondence Secretary – Rory Clark Kennedy Property Inspector – Steve Cowley</p> <p>Committee – Sylvia Sinclair, David Gibbon, Lindsay Duncan, Jean Cowley, Amy Clark Kennedy, Robert McTurk, Irene McCreath, David Bartholomew, Graeme Sinclair, Neil Sinclair</p>	
<p><b>7.0</b></p>	<p><b><u>Appointment of Auditor</u></b> HCK confirmed that Steve Davie would audit the accounts again next year.</p>	
<p><b>8.0</b></p>	<p><b><u>Any Other Business</u></b></p> <p>None</p>	
	<p>DM closed the meeting at 19.45</p>	