

# Carsphairn Renewable Energy Fund Limited

## Meeting of Directors Lagwyne Hall, Wednesday 11<sup>th</sup> November 2015

**Present:** Davie McMillan, Sylvia Sinclair, David Gibbon, Rory Clark Kennedy, Rachel Seed and Liz Holmes

**Apologies:** Billy McCreath, Martin Holden, Steve Cowley

### 1. Welcome

Sylvia chaired the meeting in Billy's absence, and welcomed all to the meeting. Liz Holmes was welcomed to the meeting as the newly appointed Chair of the Community Council.

### 2. Minutes of last meeting: 12<sup>th</sup> August 2015

The minutes from the last meeting were reviewed and adopted.

*Proposed: Rory Clark Kennedy*

*Seconded: David Gibbon*

### 3. Matters arising

a) Addition of signatories – RCK and RS to be added in the first instance, and then SC to be added

b) Change of address required for the two historical bank accounts

c) Scottish Government Monitoring Forms – discussion around whether or not monitoring forms were due in relation to Windy Standard.

d) Logo – DG distributed a selection of logo's for consideration. These are attached to these minutes for discussion at the next meeting.

e) Windy Standard 2 community benefit fund agreement – discussion around the latest draft received. It was agreed that a third party would be contracted to aid with the review and finalisation of the document. @RS

### 4. Correspondence

None this month

### 5. Financial Report

Bank balance: £92,800.03

Notes: A refund was received from the Carsphairn Heritage Group – surplus grant award from their exhibition.

### 6. Applications

Application ID: 2015/6\_03

Applicant: Community Council

Title: Senior's Dinner

Declaration of interest: LH and SS

The success of last year's dinner was put forward and it was agreed that an award for funding would be granted for this year's dinner as well. Final numbers were still to be confirmed; any underspend was agreed to be returned.

Proposed:

DMcM

Seconded:

RCK

# Carsphairn Renewable Energy Fund Limited

Application ID: 2015/6\_04  
Applicant: Carsphairn Community Council  
Title: Secretary Expenses  
Declaration of interest: LH, SS

Request for continued funding for a Minute Secretary for the Community Council.

Proposed: DG Seconded: RCK

## 7. Review of education grants

This item was proposed for discussion at the previous public meeting. The education grants are currently set at £250 p.a.

Grants towards vocational training have been investigated in the past as they are applicable to rural areas and would be relevant to more of the parish. Much discussion was had around the topic in terms of making sure that it would be accessible and fair for all. Guidelines would need to be put in place to handle last-minute and retrospective claims, and there was talk of setting a capped value or maximum number of applications per year. The means of applying for funding was also discussed in terms of making sure it was detailed enough to be meaningful, but not too onerous for review.

**@ RCK to look at format for funding based on personal experience / @ All to think further about it for next meeting**

## 8. Appointment of new Directors

Liz Holmes will attend the CREFL meetings as an ex officio Director after her new appointment as Chair of the Community Council (Andrew Metcalf previously held this position).

As part of a wider discussion about whether further Directors were required, it was noted that Anne Rutherford is still listed as a Director even though she doesn't attend meetings. Based on her extensive involvement in CREFL in the past it is deemed beneficial for her to remain a Director and she has agreed to this.

Taking this into account the current total is 11 Directors which was agreed to be sufficient.

**@ RS to liaise with Sandy Moffat to update Companies House & write to NP and AM**

## 9. AOB

The Secretary's expenses were approved.

## 10. Date of next meeting

The following dates were agreed for 2016 (2<sup>nd</sup> Wednesday of the relevant month)

10<sup>th</sup> February

11<sup>th</sup> May

10<sup>th</sup> August

9<sup>th</sup> November

Signed: .....(Chair) Date: .....