

Carsphairn Renewable Energy Fund Limited



Application for Vocational Training Grant

Notes:

- Please read the accompanying guidelines before completing the application form.

Applicant details

Name of applicant	
Address <i>(must be within the Carsphairn area)</i>	
Contact telephone number	
Contact email address	

Training provider details

Training provider name	
Training provider address	
Training provider website	
Training provider telephone number	
Training provider email address	

Course details

Course title		
Length of course		
Location of course		
Course date		
Course costs	Total cost (£)	Amount from CREFL (£)
Course content <i>(Please provide details of course content. It is acceptable to provide link to course content on the provider's website, or to provide a copy of the course description with the application)</i>		

<p>Please explain how this course helps assist your personal development and/or your business.</p> <p>continued on a separate page <input type="checkbox"/> (please tick, if appropriate)</p>	
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Payment details

Payment should be made to: (please tick as appropriate)	<input type="checkbox"/> Applicant	<input type="checkbox"/> Course Provider
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Attendance details

Please complete the **ONE** relevant section below and carefully note the requirements:

Course already completed:	
<p>(please tick ALL boxes to confirm attendance AND that proof of attendance is included with application)</p>	<input type="checkbox"/> I have already attended this course <input type="checkbox"/> I have provided proof of attendance with this application* <input type="checkbox"/> I have provided a copy of the receipt / invoice
OR	
Course is in the future:	
<p>(please tick ALL boxes to confirm course if in the future AND that proof of attendance will be provided after course completion)</p>	<input type="checkbox"/> The course is in the future <input type="checkbox"/> I understand that I must provide proof of attendance within one month of course completion* <input type="checkbox"/> I understand that I must provide a copy of the receipt / invoice <input type="checkbox"/> I understand that if I fail to do provide the above that I am liable to immediately repay any monies received under this application.

* **Proof of attendance must be either:** Certificate of completion, or a letter from the course provider confirming attendance.

Additional information

Please tick to confirm you have read and understood the CREFL Privacy Policy. This is available at www.carsphairn.org/CREFL

Signature of applicant:		Date:	
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**Completed forms should be submitted to the CREFL secretary by the relevant deadline:
 CREFL Secretary, c/o Rory Clark Kennedy, Knockgray Farm, Carsphairn, Castle Douglas, DG7 3TF
 Or by e mail to: secretary.crefl@gmail.com**