Carsphairn Renewable Energy Fund Limited

Application for Vocational Training Grant

Note:

- Please read the accompanying guidelines before completing the application form.
- Vocational grants must demonstrate measurable / observable educational achievements / criteria aligned with the selected course of study. Activities such as seminars and conferences will not fulfil the stipulated criteria.

Applicant details

Name of applicant	
Address *(must be within the Carsphairn area)*	
Contact telephone number	
Contact email address	

Training provider details

Training provider name	
Training provider address	
Training provider website	
Training provider telephone number	
Training provider email address	

Course details

Course title		
Length of course		
Location of course		
Course date		
Costs	**Cost (£)**	**Amount from CREFL (£)**
Course Fee		
Certificate / Licence Fee		
Travel costs (see guidelines)		
Total Cost		
Course content *(Please provide details of course content. It is acceptable to provide link to course content on the provider's website, or to provide a copy of the course description with the application)*		

Please explain how this course helps assist your personal development and/or your business. continued on a separate page ☐ *(please tick, if appropriate)*	

Attendance details

(please tick ALL boxes to confirm understanding of requirements)	☐ **I understand that I must provide proof of attendance within one month of course completion*** ☐ **I understand that I must provide a copy of the receipt / invoice** ☐ **I understand that if I fail to provide the above, I am liable to immediately repay any monies received under this application.**

*** Proof of attendance must be either:** Certificate of completion, or a letter from the course provider confirming attendance.

Payment Details - Please provide bank details so that, if approved, we can pay you electronically.

Payment should be made to: *(please tick as appropriate)*	☐ **Applicant**	☐ **Course Provider**	
Name of Bank			
Name of Account Holder			
Sort Code		**Account Number**	

Additional information (please tick boxes to confirm the conditions of grant have been understood)

☐ **I confirm I have read and understood the CREFL Privacy Policy -** see www.carsphairn.org/CREFL

☐ **I have read and understood the CREFL Vocational Guidelines document.**

☐ **I understand that if I have not provided a valid application form and all required paperwork before the application deadline my application will be rejected and I will need to re-apply (this may cause my application to be deferred until the next meeting).**

Signature of applicant:		**Date:**	

Completed forms should be submitted to the CREFL secretary by the relevant deadline:
CREFL Secretary, c/o Tom Wall, Cairnsmore House, Carsphairn, Castle Douglas, DG7 3TQ
or by e mail to: secretary.crefl@gmail.com