



Job description and Person Specification

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| Job Title: | Community Forest Worker | Location | CCW office at Muirdrochwood, Carsphairn | |
| Salary | £22,000 | Vacancy Type | Permanent post | |
| Reports To: | Community Forest Manager (CFM) | Hours | 37.5 | |
| Direct Reports: | - | Disclosure Check required | No | |
| Purpose of the Job: | | | | |
| <p>The Forest Worker will undertake a varied range of tasks including the day to day running of the woodfuel enterprise, all aspects of sustainable woodland management, participating as required in community recreation projects and rural skills training and carrying out external contracts as required.</p> <p>The 48.7ha forest is adjacent to Kendoon Loch and Water of Ken. It is a small forest with a lot going on! We are looking for a skilled and highly motivated individual to undertake the work outlined in the CCW Management Plan and help develop the long-term sustainability of the woodland as a community asset.</p> | | | | |
| Context of the Job: | | | | |
| <p>Carsphairn Community Woodland Ltd (CCW) is a Company Limited by Guarantee (SC591976) incorporated on 20 March 2018 and with a volunteer Board of Directors elected by a community membership.</p> <p>CCW has acquired 48.7 ha of woodland at Muirdrochwood with a vision to create a sustainable forest providing outdoor space for the community, local employment and a rural skills training centre.</p> | | | | |
| Dimensions of the Job: | | | | |
| <ul style="list-style-type: none"> This role will have a remit in the Glenkens and surrounding area. | | | | |
| Working Relationships and Key Contacts: | | | | |
| <ul style="list-style-type: none"> Internally: Community Forest Manager, Directors, | | | | |

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| <p>Key Accountabilities:</p> <ul style="list-style-type: none"> • Undertaking work within the woodland as required. • Wood production for sales of timber and firewood. • Assisting the CFM in the training programme for rural skills and forestry. • Adhering to health and safety protocol in the woodland • The post holder may be required to work flexible hours, where necessary, to meet the demands of the post. Time off in lieu will be given. |
| <p>Terms and conditions:</p> <ul style="list-style-type: none"> • The Community Forest Worker will be expected to work from the CCW office at Muirdrochwood. A significant amount of the post holder's time will be spent in the woodland. • CCW will support training and development as required. • The Community Forest Worker will use his or her vehicle for work related journeys. It is the responsibility of the post holder to ensure that their insurance covers them for this purpose. A mileage allowance based on Inland Revenue recommended mileage rates will be payable monthly in arrears. This will not be payable for the journey to and from work. • Pension contribution in line with current legislation. • Carsphairn Community Woodland has an equal opportunities policy to ensure all members of staff employed by CCW and all applicants for employment will be given equal opportunity irrespective of sex, marital status, race, colour, nationality or ethnic origin, in all aspects of recruitment, employment, promotion and training. CCW is committed to giving full and fair consideration to people with disabilities applying for this post who possess the relevant skills and experience. |

THE PERSON SPECIFICATION

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| <p>Qualifications and Experience:</p> | |
| <p>Essential Criteria:</p> <ul style="list-style-type: none"> • Appropriate forest and machinery qualifications • Full and clean driving licence | <p>Desirable Criteria:</p> <ul style="list-style-type: none"> • Experience in working with timber and wood fuel • Qualified as an indoor and emergency & forestry first aider • A keen interest in sustainable woodland management and climate change |
| <p>Knowledge and Skills:</p> | |
| <p>Essential Criteria:</p> <p>Experience of:</p> <ul style="list-style-type: none"> • Woodland and forestry operations | <p>Desirable Criteria:</p> <p>Experience of:</p> <ul style="list-style-type: none"> • Sustainable woodland management |

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| <ul style="list-style-type: none"> Using a range of forest machinery, chainsaws etc. | |
| <p>Personal Attributes:</p> | |
| <p>Essential Criteria:</p> <p>Ability to:</p> <ul style="list-style-type: none"> Contribute to team and process development Work as part of a team or under own initiative - job requires a willingness to take on responsibilities, challenges and be self-motivated Be motivated, physically fit and able to work hard out of doors in all weathers and be involved in a range of physical tasks Hold current and valid tetanus vaccination | <p>Desirable Criteria:</p> <ul style="list-style-type: none"> Manage own time and ensure jobs are completed within specified time frames |